

## **Resurrection Catholic School 2024-25 Tuition Policy**

We have a **Fair Share Stewardship Tuition Program** for Grades K-8. The stewardship tuition rates are set in conjunction with the established Diocesan rates for Catholic and Non-Catholic families and every attempt is made to keep tuition affordable for all.

**Parents/Guardians are asked to make a faith-based decision to choose a tuition plan based on their income and circumstances.**

We, along with other schools in the Diocese of Camden, have partnered with FACTS Management Company to help manage our tuition payment programs. **Every family will have an account with FACTS and all tuition payments should be directed to FACTS.**

The first tuition payment for a school year is due beginning in July.  
A family's tuition account should be current in order to begin school in September unless prior arrangements are made with the Principal.

### **Payment Schedule Options**

#### **Full Payment**

Full payment is due July 2, 2024

An electronic invoice or ACH payment reminder will be sent to the email you provide in FACTS; if no email is provided, this will be sent via US Mail.

Late fee of \$25 if payment has not been posted within 5 days of due date

School has right to change to monthly schedule if payment is over 30 days past due

#### **Semi-Annual Payment Schedule**

Two equal payments due July 2, 2024 and January 3, 2025

\$15 FACTS account fee (added to first payment)

An electronic invoice or ACH payment reminder will be sent to the email you provide in FACTS; if no email is provided, this will be sent via US Mail.

Late fee of \$25 if payment has not been posted within 5 days of due date

School has right to change to monthly schedule if payment is over 30 days past due

#### **Monthly Payment Schedule**

**Ten equal payments, starting in July 2024 and ending in April 2025**

**Agreements received late may result in a schedule of less than ten payments**

Payments are due on the 5th or the 20th of the month

\$46 FACTS account fee (added to first payment)

An electronic payment reminder will be sent to the email you provide in FACTS; if no email is provided, a payment reminder will be sent via US Mail.

Late fee of \$25 if payment has not been posted within 5 days of due date

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Monthly Payment Methods:

**ACH** - Payments automatically deducted from your bank account

~or~

**Credit Card** - FACTS assesses a convenience fee for credit/debit card payments

*When making online payments in FACTS, please read the screen carefully so that you are aware of all fees before submitting your payment. FACTS charges \$30 for all payments which fail to clear.*

### **Past Due Accounts**

Parents/Guardians are obligated to pay tuition and fees in order to obtain educational services for their children. Payments should be made according to the payment schedule selected on the Tuition Payment Agreement. The parent/guardian should advise the Principal, in confidence, if there is a situation preventing them from maintaining their tuition payment schedule. The Principal will review the situation and determine if the circumstances require a revised payment agreement.

Failure to make payments when due without making alternate arrangements with the school will result in the withholding of records (including progress reports, report cards), and can lead to the discontinuation of educational services to the student, possibly resulting in disenrollment. Families whose accounts are seriously delinquent will not be permitted to re-register for the upcoming school year. Any family ending the school year with an outstanding tuition balance must reach an agreement with the Pastor in order to return in September.

If tuition payments for a student in **eighth grade** are not current when we reach the month of April, the student may be prohibited from participating in the activities of the class, including, but not limited to athletics, class trip, dances, and other extracurricular activities. If the non-payment continues up to the time of graduation, the student may not be permitted to participate in any graduation activities. No academic records will be forwarded to the high school until payments are complete.

If a student withdraws from the school and there is an outstanding balance on the tuition account, the balance needs to be satisfied before academic records, including the latest report card, are forwarded to the new school. The school will continue to pursue collection of all delinquent amounts outstanding. The parent/guardian agrees to pay reasonable costs and expenses should third party (collection agency) intervention become necessary, including all attorney fees and costs incurred to enforce payment.

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### **Refund of Tuition and Fees**

If a student withdraws before January 31st, the assessed tuition charges will be pro-rated to cover the portion of the year that the student was enrolled at RCS. No refund will be granted for withdrawals after February 1st or for time students are away from school for vacations. Fees are non-refundable and are not pro-rated, e.g. Registration, Instructional, PTO/Activity. Any overpayment of the actual charges for the school year will be refunded to the family.

### **Tuition Assistance**

Tuition Assistance is provided to K-8 students through monies included in the school budget and from donations to the Monsignor Sharkey Tuition Assistance Fund. Assistance is not awarded for Preschool tuition. Families who would like to be considered for tuition assistance should complete an application in FACTS following the steps on the school website. The tuition assistance application is subjected to a FACTS comprehensive review, including verification of all supporting documents. The vendor provides the school with a report which indicates the family's calculated need for tuition assistance. The school reviews the report and will provide for as much assistance as our resources allow.

If a student withdraws from RCS during the school year, their tuition assistance award will be pro-rated to cover the portion of the year that they were enrolled at RCS.

### **Special Situations**

There are some families in our school community where the parents are no longer living together but share joint financial responsibility for tuition and fees. In order for a student to attend RCS, we need a commitment from the family for the total amount of tuition and fees for the school year. Parents sometimes find it most convenient if they each have their own tuition agreement with the school and tuition account with FACTS. We are happy to accommodate this need, however the paperwork for both accounts must be received before enrollment is complete and the student is allowed to attend classes. Payments on both accounts need to be current in order to avoid the consequences described under "Past Due Accounts". If there is a serious delinquency on one parent's account, the school must be free to share all information necessary so that the family understands any consequences to the student which may ensue. This includes information regarding the arrearage on the account and the account payment history.