



RESURRECTION CATHOLIC SCHOOL

Empowering Students to Fulfill Their Potential

ADMISSIONS CHECKLIST

At Resurrection Catholic School, we are excited to welcome new families into our community. Our admissions process is designed to be simple, transparent, and welcoming.

Step 1: Inquiry (Free)

- ☐ Submit an inquiry to let us know you are interested in RCS.
 - ☐ Schedule a **personal tour** of our school to see classrooms in action and learn more about our programs.
 - ☐ After your tour, a member of our admissions team will follow up with you to answer any questions.
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Step 2: Application (\$50)

- ☐ Families who wish to move forward are invited to complete our **Admissions Application**.
 - ☐ Along with the application, please submit:
 - ☐ Child's **birth certificate**
 - ☐ **Baptismal certificate** (if applicable)
 - ☐ Teacher Recommendation Form
 - ☐ Student Writing Questionnaire
 - ☐ Once the application and documents are received, we will schedule an appointment with the **Principal or Vice Principal** to meet with your child and family.
 - ☐ Students may, optionally, then schedule a **Shadow Day** prior to enrollment to ensure they can acclimate to the environment successfully.
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Step 3: Enrollment (\$150)

- ☐ After reviewing your child's records and ensuring a good fit for our school community, a **Letter of Acceptance** will be sent.
- ☐ To secure your spot, complete the enrollment process and submit the \$150 **Enrollment Fee**.
- ☐ This fee helps cover administrative costs.



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Step 4: Family Onboarding

- ☐ Once enrollment is complete, families will receive:
 - ☐ B6 Transportation Form (if applicable)
 - ☐ Family Handbook
 - ☐ ACE Registration information (After Care Enrichment Program)
 - ☐ Any additional school forms needed for the year

Our team will walk you through these resources so you feel fully prepared for your child's first day!

☒ Final Steps

Our Business Manager will assist families with completing enrollment through **FACTS**, our tuition and account management system.

We look forward to welcoming your family to Resurrection Catholic School!



Shanon Bianco

Advancement Director

Resurrection Catholic School

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"You are the light of the world. Let your light shine before men, that they may see your good deeds and praise your Father in heaven." ~ Matthew 5:14-16